

INFORMATION TECHNOLOGY SUB (FINANCE) COMMITTEE

Tuesday, 9 June 2015

Minutes of the meeting of the Information Technology Sub (Finance) Committee held at Guildhall, EC2 on Tuesday, 9 June 2015 at 12.00 pm

Present

Members:

Roger Chadwick (Chairman)
Jeremy Mayhew (Deputy Chairman)
Randall Anderson
Sylvia Moys
Graham Packham
Chris Punter
Deputy John Tomlinson

Officers:

Susan Attard	Deputy Town Clerk
Jacqui Daniels	Town Clerk's Department
Peter Kane	Chamberlain
Graham Bell	Chamberlain's Department

In attendance

Agilisys Representatives.

1. APOLOGIES

Apologies were received from Nigel Challis, Deputy John Chapman, Deputy Jamie Ingham Clark, Hugh Morris, Alderman Matthew Richardson and James Tumbridge.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED: That the public minutes and non-public summary of the meeting held on 11 March 2015 be approved as a correct record.

4. REVIEW OF OUTSTANDING ACTIONS

Members received a note of outstanding actions from the public minutes and noted that there had not been any non-public outstanding actions to report.

The Chamberlain undertook to include the present position on outstanding actions in future such reports.

5. **JOINT OPERATIONAL REVIEW**

The Sub Committee considered a report and a detailed presentation of the Chief Information Officer putting into context a joint operational review which had been underway since late April 2015 to address issues affecting both IT services and the Oracle project.

It was particularly noted that:-

- There had been a period of significant change for the IT service, including changing all infrastructure, bringing the Police on Board together with significant resource challenges;
- Public sector network accreditation had been achieved in April and the future on-going accreditation would be managed by Agilisys in future
- Whilst some disruption was inevitable, prior to the review there had been an extended period where this had been below acceptable levels;
- As each project progressed, underlying legacy issues had been exposed, these were being worked through and, as changes were being implemented, complexity was being removed and the joint operational review accelerated this process;
- Operational Reviews were being undertaken and a number of improvement projects were progressing through the Gateway Process;
- The identified key areas for improvement were making a difference for users however, issues remained and further work was required to ensure all users were receiving an effective service;
- Plans to achieve medium and long term actions were being developed and would be submitted to Summit and Chief Officer Groups for consideration;
- There had been issues which were being overcome but more positive engagement of the teams, working together with the technical support was now improving the customer experience;
- The IT Strategy would be reconsidered once matters had settled;
- It had been intended that internal knowledge of the Corporation's systems would be retained by the TUPE of roles from the City Corporation.

Members welcomed the current sense of common purpose and emphasised the need for renewed enthusiasm across the board to make this work and for this to be converted into progress on the ground. The Sub Committee requested that a report be submitted to their next meeting on the first two years of operation and that the information they had been given be translated into a work plan for the next six months and beyond.

RESOLVED – That the contents of the report and the presentation be noted and that a report be submitted to the next meeting on the first two years of operation of the Oracle Project and that the information within the report and presentation be translated into a work plan for the next six months and beyond.

6. **KEY PROJECTS UPDATE**

The Chamberlain informed Members of the progress made on the Superfast City Programme.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
IT Refresh

In answer to a Member's question, the Chamberlain confirmed that, as 60% of the City's IT equipment was in excess of four years old, this would have an impact on the way that it worked and a strategic policy for the turnover of equipment on a rolling basis (with certain exceptions) would be drawn up.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There was no other business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.
10

Paragraph in Schedule 12A
3

10. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

RESOLVED: That the non-public minutes of the meeting held on 11 March 2015 be approved as an accurate record.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no non-public questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of non-public urgent business.

The meeting ended at 1.15 pm

Chairman

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